Reduced Fee Applications School Year: 2026/27

South Devon Steiner School

Important Information

Please complete all questions; the information is needed to be able to consider your application. Continue on a separate sheet of paper if there is not enough space.

All figures given on the form **must** be accompanied by supporting documentation. Details of what should be provided can be found overleaf. If you cannot provide this, please explain in detail in your personal statement.

Incomplete applications and applications without supporting documentation will not be considered.

All offers of financial assistance have the following conditions:

1. **Your child/children maintain a good attendance record, make good progress and act in accordance with the school's expectations relating to behaviour.**
2. **The financial contributions agreed remain up to date.**
3. **The details of the agreement remain strictly confidential.**

It is expected that all families applying for reduced fees will have already considered how they can increase their income and reduce their expenditure, and will have investigated other means of funding the school fees before applying.

Reduced Fees are not normally granted to families who move to South Devon on a speculative basis without having first secured a source of income, or who choose for lifestyle reasons to take up or remain in a situation in which they cannot afford to pay.

When a child in receipt of a reduced fee leaves the school any deposit(s) held by the school will be retained by the school.

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Where a child's parents are no longer living together, we normally require both parents to submit financial information prior to granting a reduced fee. This may be done together, or on separate forms. If this is not possible for any reason, this should be explained in your personal statement.

All reduced fees are re-assessed on an annual basis;

Every application will be dealt with on a case by case application
You will be informed in writing as to whether your application has been successful.

Please Note:

Reduced fees are not available for Kindergarten fees that are in receipt of Early Years Funding

Reduced Fees cannot be granted to families who have savings over £10,000 or have substantial assets, including where assets are held by companies of which they are directors or majority shareholders.

Please return this application by **5pm on Monday 27th April 2026.**

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Evidence required

The following supporting documentation should be included with your application. If you are unable to provide any of the following documents, you should explain why in your personal statement. If any figures in your application do not match figures in the supporting documentation, you should explain why in your personal statement.

We recommend that you provide photocopies rather than original documents. If you would like the supporting documents returned, please include a stamped, addressed envelope. None of the supporting documents are retained on file. If you do not include a stamped address envelope, the supporting documents will be destroyed once the reduced fees group have made their decisions.

1. Three consecutive months of recent statements for **ALL**

- ☐ Bank accounts,
- ☐ Savings accounts,
- ☐ Investments,
- ☐ Credit cards,
- ☐ Loans

(printouts from internet banking are fine but must be full statements).

2. Evidence of income:

- ☐ If employed, your most recent pay slip, or
- ☐ If self-employed, your most recent tax return, or
- ☐ If unemployed, confirmation of entitlement to benefits.
- ☐ If retired, confirmation of income from pensions.
- ☐ If a Director/ substantial shareholder please provide details/income etc for each business and full details of any Directors Loans

3. If relevant, official confirmation of:

- ☐ Housing benefits,
- ☐ Tax credits,
- ☐ Child benefit,
- ☐ Other

4. Evidence of housing costs:

- ☐ If renting, tenancy agreement or letter advising of increase in rent, or
- ☐ If owned, your most recent mortgage statement.

Please ensure that you have all the relevant evidence and information with your application as incomplete applications and applications without supporting

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documentation will not be considered.

Declaration

I/we certify that all the details in this application and any additional papers **I/we** have attached are correct to the best of my knowledge.
I/we understand that all information given will be confidential.
I/we understand that the school has limited resources and cannot guarantee that this application will be successful.
I/we understand the conditions on which any Reduced Fee award is made, and that the Reduced Fee may be withdrawn by the School in the event of a condition not being met.
I/we confirm that should any of my circumstances change positively during the course of the academic year that **I/we** will inform the School Business Manager at South Devon Steiner School without delay.

Signed…… Date……

Signed…… Date……

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Application Form

Name of Parent(s) Guardian or Carer …….

……..

Address ……..

…….. Post Code……..

Email Address ……..

Telephone: Day……..

Evening……..

Mobile……..

Children's Details

Name …… Class…..

Name …… Class…….

Name …… Class…….

Name …… Class…….

Home address of Children if not living with you ……..

……

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HOUSEHOLD INCOME	**AMOUNT (£) PER MONTH**	**FOR OFFICIAL USE ONLY**
Average net earnings Self		
Partner		
Benefits / Tax Credits (Please specify)		
Pensions		
Maintenance you receive		
Contributions from other adults (grown up children, lodgers, etc.)		
Other income (give details)		
TOTAL INCOME		

* To convert weekly amounts to monthly, multiply by 52 and divide by 12

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HOUSEHOLD EXPENDITURE	**AMOUNT (£) PER MONTH**	**FOR OFFICIAL USE ONLY**
Mortgage		
Rent		
Council Tax		
Insurance (car home life other)		
Gas Electricity Water		
Telephone internet etc		
Travel costs Petrol etc		
Housekeeping (food etc)		
Clothing		
Holidays		
Other essential payments described below		
1		
2		
3		
4		
TOTAL EXPENDITURE		

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Debts	**AMOUNT (£) PER MONTH**	**FOR OFFICIAL USE ONLY**
Mortgage		
Bank Loans		
Overdraft		
Credit card debts (include store cards)		
Lender Outstanding balance		
Lender Outstanding balance		
Lender Outstanding balance		
Other Debts		

Assets	**Estimated value**	**FOR OFFICIAL USE ONLY**
Property (house flat etc)		
Stocks and shares		
Cash and bank balance		
Savings		
Other Major assets (give details)		
Other Major assets (give details)		
Other Major assets (give details)		

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FURTHER INFORMATION REQUIRED

Reduced fee places impact on the total amount of money available to the school to meet its running costs and to develop its offering. In other words, there is a price to pay for the financial assistance the school may offer. Applicants should consider this carefully and applying should be a last resort.

It is expected that all other avenues will have been explored by parents before applying, and parents will have already considered how they can increase their income and reduce their expenditure. This includes the release of equity, family assistance etc.

Where parents have property and assets in companies where they are the majority shareholders this needs to be declared and will be taken into consideration.

Reduced Fees are not normally granted to families who have not actively tried to secure a source of income or who choose, for lifestyle reasons, to take up or remain in a situation in which they cannot afford to pay full fees.

Please advise the following:

- **What other sources of funding full fees you have investigated:**

- **How you have tried to maximize your income and reduce your outgoings:**

- **An explanation of any unusually high expenditure you have listed (if any):**

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PERSONAL STATEMENT

Please support your application and include the following where applicable:

- ➢ Whether your situation is expected to be long- or short-term;
- ➢ Details of any recent change in your circumstances;
- ➢ Your association with, and commitment to Steiner education and/or Anthroposophy;
- ➢ Any other special factors of which you think we should be aware.
- ➢ What plans do you have to improve your situation?

(Additional page available on the last page if more space required)

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Additional page: